



## Environmental Laboratory Advisory Committee (ELAC) Final Meeting Minutes: June 12, 2014

*Note: Information communicated in these minutes is not to be used as official New Jersey Department of Environmental Protection policy or as an official Department notification. Contact NJDEP officials directly for official information regarding matters communicated in these minutes.*

### **Administrative Business:**

The meeting was called to order at 9:30am by the ELAC Chair, Eileen Snyder (Alpha Analytical). Meeting minutes were taken by the ELAC Secretary, Dorothy Love (Eurofins Lancaster Labs Env). The May 2014 ELAC Meeting Minutes were approved, with a motion by Les Glessner (Landis Sewerage Authority) and seconded by Steve Reduker (IAL).

**Environmental Laboratory Certification Program (ECLP):** A program update was provided by Rachel Ellis (NJDEP-OQA).

Complete renewal documentation will be sent out to the labs beginning the middle of next week. They are being processed in the order that they were received. Communicate any issues with your documentation to Michael DiBalsi (NJDEP [michael.dibalsi@dep.state.nj.us](mailto:michael.dibalsi@dep.state.nj.us)).

**Proficiency Test (PT) Program:** A program update was provided by Rachel Ellis (NJDEP-OQA).

For the wastewater make-up PTs, the state labs (blue book labs) will be given a timeframe with the first day that the makeup analysis can occur and the date that the report is due.

NELAC laboratories are reminded to stay on a 6-month schedule and not to deviate from the schedule. If a Quick response make-up is needed, do not use this as a full study since that will change your 6-month cycle and could cause you to fall out of the allowed timeframe.

There are still some issues with the changeover from the state PTs to vendor PTs related to the additional analytes that are required but being missed in reporting by some laboratories. There has also been an issue with a PT provider that is not submitting the data on time to NJDEP and laboratories are being penalized.

Questions on the PT Program may be emailed to Rachel Ellis (NJDEP-OQA) at: [rachel.ellis@dep.state.nj.us](mailto:rachel.ellis@dep.state.nj.us)

**The NELAC Institute (TNI):** A program update was provided by Rachel Ellis (NJDEP-OQA) and Dorothy Love (Eurofins Lancaster Laboratories).

Revisions to the TNI PT Module are posted and open for comments until June 26, 2014. Any TNI member may comment.

Microbiology PTs for giardia and cryptosporidium will be required in the October 2014 and April 2015 PT studies. The requirement is to perform 2 PTs per year. These are currently only offered by one vendor. UCMR requires reporting these for some water systems beginning in the 3<sup>rd</sup> quarter of 2014 and in the Fall of 2014 for larger water systems. Certified labs are needed for this testing.

The Chemistry committee has posted an Interim Standard for the calibration sections of the Standard. A webinar is being held on June 18<sup>th</sup> on this section and comments will still be accepted for 30 days after that.

The next TNI meeting will be the 1<sup>st</sup> week of August in Washington DC. Check the TNI website <http://www.nelac-institute.org/index.php> or NEMC website <http://www.nemc.us/> for agenda and registration information.

**Sludge / Biosolids:** No program updates were reported. For questions regarding this program contact Anthony Pilawski at [Anthony.Pilawski@dep.nj.gov](mailto:Anthony.Pilawski@dep.nj.gov), 609-633-3823.

**Division of Water Supply/Safe Drinking Water:** A program update was provided by Linda Bonnette (NJDEP- BSDW).

The roundtable discussion has been set for September 17<sup>th</sup> at the Horizon Center in Robbinsville, NJ. This will be a full day event. Save the date notices with a tentative agenda will be sent out.

Stakeholder meetings are set for the revised Total Coliform Rule (rTCR). The rTCR was published by the EPA in 2010, signed in 2012 and made effective in 2013 with implementation slated for April 2016. The meetings are open the public with registration at NJWater.org. Contact [watersupply@dep.nj.gov](mailto:watersupply@dep.nj.gov) with questions. The schedule is as follows:

- June 18 @ Monroe Township for general rule information,
- July 16 @ Monroe Township for assessments and corrective actions.
- The locations for the September 23 and 25 meetings are to be announced . These meetings will focus on seasonal water system issues.

**Site Remediation Program:** A program update was not provided, however, various members had topics for discussion.

The **Technical Guidance** document is finalized.

- Notification was sent out through listserv on April 29<sup>th</sup>. The documents are available for viewing and downloading on the SRP's Guidance Library Web page at [http://www.nj.gov/dep/srp/guidance/#analytic\\_methods](http://www.nj.gov/dep/srp/guidance/#analytic_methods). The overview training session/webinar is set for June 24<sup>th</sup> [NOTE: This was communicated through listserv on May 13<sup>th</sup>. See SRP's training web page at <http://www.nj.gov/dep/srp/srra/training/> for more information]. The full day session geared for LSRPs was held June 2<sup>nd</sup> at Rutgers.
- There is a 6-month phase in period. Some labs are already getting requests. The responsibility for communicating requirements relative to a particular project or site lies with the LSRPs. The laboratories should use the NJ ELAC forum for discussing questions and concerns to ensure that we use a consistent approach.
- The rounding requirements were removed from the document as this will be addressed under the Soil Remediation Standards readoption process. The current SRSs expire in 2015 and the department is evaluating updates to the analyte lists (dropping and adding analytes). For more information see the workgroup's website at <http://www.nj.gov/dep/workgroups/past.html>.

#### **New Business:**

- Harvey Klein (Garden State Labs) noted that the Private Well Testing Act requires GPS location to be taken using "satellite correction" technology which generates a detailed computer file with NJ planar coordinates that can be stored. Similar concepts can be obtained on Smartphone apps that would be fairly accurate and at a lower cost. While this may not be as accurate across the state he asks that NJDEP consider allowing other GPS options. Note: this would need to be addressed by BSDW.
- Charles Anzolut (Agra Environmental) reported that he spoke with Debbie Esposi, from pre-treatment regarding electronic reporting for plant discharge or residual transfer reports. She informed him that systems that receive a new residuals permit will have 6 months from the permit issue date to begin electronically reporting. Other systems may voluntarily report electronically now. The target date to phase in mandatory electronic reporting for residual discharge, transfer, etc., is supposed to begin next year but a specific start date has not been set.

#### **Subcommittees:**

**MUR Subcommittee:** Deb Waller (NJDEP OQA) was not present but will send information for the tables for section 5020B via email to the committee members for review and comment. The committee members had provided comments on section 3000.

**Electronic Data Deliverables Subcommittee:** An update for the SRP-EDD Subcommittee was provided by Andy Geary, Henry Kindervatter, Roger Page, and Ken Liao (NJDEP-SRP-BIS).

The **subcontract laboratory information** proposal (to add result fields SubLabName, SubLabCertID, SubLabSampID) was presented as a PowerPoint. Subsequent discussion centered on the need for subcontract labs to use the same field ID and collection information as the primary lab. The problem with this is that the primary lab does not provide the subcontractor with the client field ID and instead uses their own ID. It was determined that the linkage would work best through the primary lab ID. Collection information can be pulled from the primary lab information as this would not change under the subcontractor anyway.

The developers are looking to establish a list of test methods that would never use a dilution factor. Provide identification of these types of tests to Andy Geary.

The group asked if the EDSA checker option "Evaluate Result File Only" is used when checking the laboratory part of the deliverable. The ELAC members in attendance responded, yes it is used.

Questions and comments may be directed to Andy Geary (NJDEP-SRP-BIS) at: [andy.geary@dep.state.nj.us](mailto:andy.geary@dep.state.nj.us)

**Communications / OQA Website:**

ELAC Chair, Eileen Snyder (Alpha Analytical) reported that the NJDEP-OQA website is up to date. ELAC members and stakeholders are encouraged to sign up for both the NJDEP-OQA and NJDEP-SRP listserv options to receive email notifications from NJDEP. Please check your email address to be sure it is correct. They are noticing a number of undeliverable emails.

NJDEP is moving to MS Office 365 which will also involve a change to their domain name to "dep.nj.gov" that will in turn result in changed email addresses. There will be a one-year phase in period until the old email addresses are removed.

**Meeting Schedule:** The Meeting was adjourned with a motion by Charles Anzolut (Agra Environmental) and, seconded by Mark Feitelson (Precision Analytical Services). The next scheduled ELAC Meeting will be held on **Thursday, July 17, 2014 at 9:30AM**, at NJDEP, 401 East State Street, **4<sup>th</sup> Floor Conference Room** in Trenton, New Jersey. Those planning to attend must email the ELAC Secretary, Dorothy Love at: [dorothylove@eurofinsUS.com](mailto:dorothylove@eurofinsUS.com) by Monday, July 1, 2014.

***Note:*** All visitors must show one form of photo identification, or two non-photo IDs, when signing in at the NJDEP main lobby in the Trenton, New Jersey complex (401, 501, 440 and 428 E. State Street buildings). All visitors should be prepared to verify their identification. Visitors must be **escorted at all times** by a NJDEP representative when in the building.

# DRAFT Primary Lab to SubContractor Lab Flow

