



State of New Jersey

DEPARTMENT OF EDUCATION
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JON S. CORZINE
Governor

LUCILLE E. DAVY
Commissioner

August 3, 2009

TO: Chief School Administrators
School Business Administrators

FROM: Lucille E. Davy
Commissioner

SUBJECT: **Grant Program for School Facilities Projects for Regular Operating Districts:
Notification of Application Submission Deadline for Allocation Three**

In accordance with P.L. 2008, CHAPTER 39, the Department of Education is pleased to announce that applications for the third allocation of grant funding for school facilities projects in regular operating districts (ROD) will be accepted from **October 28, 2009 through January 29, 2010. Applications for the third allocation must be received by the Department's Office of School Facilities no later than noon of January 29, 2010.** This third allocation is timed to support summer 2010 projects and September 2010 or later referenda.

It is critical that a complete project application be submitted to the Department by the noted deadline. Incomplete project application submissions may not be reviewed and considered for grant funding in the requested allocation. It is therefore highly recommended that project applications be submitted prior to the deadline to allow the resolution of submission issues. Also, it is very important that every district have an up to date and approved Long Range Facilities Plan. No project can be approved unless the plan is complete, and no project can be funded unless the project has been approved.

Guidance documents, including State regulations, can be found on the Office of School Facilities web page at <http://www.state.nj.us/education/facilities/projectapplication/rod/>. The documents explain in detail the ROD Grant Program, including the application process, project eligibility, and critical deadlines. Since the previous process for grant funding has changed significantly, including the types of projects to be funded and the submission timelines of school facilities project applications to the Department, it is important that the documents be thoroughly reviewed and understood.

Please contact Bernard Piaia at the Department's Office of School Facilities at (609) 984-2738 or email questions to project_app@doe.state.nj.us, if you need additional information.

c: Executive County Superintendents
John Hart