

## **Title IV Part A – Planning Information:**

To effectively plan for achievement of the purposes of Title IV, Part A and to fulfill the requirements under the Principles of Effectiveness, the following activities *currently* should be taking place in preparation for the allocation notice and receipt of the *NCLB* application. Technical assistance in fulfilling the Title IV, Part A requirements identified below, as well as all other Title IV, Part A requirements, is available from the NJDOE-funded initiative titled the Rutgers Safe and Drug-Free Schools and Communities Project by calling (732) 445-6173 or by e-mailing [blerman@rci.rutgers.edu](mailto:blerman@rci.rutgers.edu).

- Consultation – *Ongoing* consultation is required with parents, as well as school and community representatives and organizations with relevant and demonstrated expertise in drug and violence prevention activities, in addition to consultation with these representatives in the development of the application. This includes consultation with nonpublic schools that will receive services under Title IV-A. Parents also are required to be involved in the ongoing administration of the funded programs.
- Conduct and Analyze the Needs Assessment – The LEA is required to conduct *ongoing* local assessment or evaluation activities designed to assess objective data on the incidence of violence and illegal alcohol, tobacco and other drug (ATOD) use in the public and nonpublic schools to be served, including an objective analysis of the current conditions and consequences regarding violence and illegal ATOD use, delinquency and serious conduct problems among the students who attend the schools served. The assessment also must include an analysis of data on the prevalence of risk factors, including high or increasing rates of child abuse and domestic violence, protective factors or other variables in schools and communities that have been identified through scientifically based research.
- Program Evaluation – All programs, services and activities must undergo a *periodic* evaluation to assess their progress toward reducing violence and illegal ATOD use based on the established performance measures. The results must be used to refine, improve and strengthen the programs, services and activities and to refine the performance measures.
- Identify Performance Measures – Based on the findings from the Needs Assessment and Program Evaluation, identify priority problems and either refine or identify new performance measurements to reduce the problem or improve the conditions contributing to the problems.
- Identify Scientifically Based Programs – Examine and select programs, services or activities to address the priority problems and achieve the performance measures. A list of eligible, evidence-based programs can be found at the following website: <http://sdfsc.rutgers.edu/page/program/>. The Web site has a search engine to help match local needs with programs. The LEA may plan to request a waiver to the requirement that a program, service or activity be research-based; the waiver request must provide evidence that the program, service or activity has a substantial likelihood of success in achieving the performance measures.