New Jersey Post-School Outcomes Data Collection Protocol
For Students With Disabilities Exiting During 2009-2010
Student Demographic Profile and Post-School Outcomes Data Collection Survey

The New Jersey Department of Education, Office of Special Education Programs is required by the Individuals with Disabilities Act (IDEA) 2004 to annually conduct a study of post-school outcomes of students with disabilities, ages 14-21, who leave public school. Your district is among the fourth cohort of local districts randomly selected for participation in this study. This protocol addresses the essential information to be collected and reported for the Part B State Performance Plan (SPP) and the Annual Performance Report (APR) for Indicator #14: Post School Outcomes.

Indicator #14

Percent of youth who are no longer in secondary school, had individualized education programs (IEPs) in effect at the time they left school, and were:

A. Enrolled in higher education within one year of leaving high school.
B. Enrolled in higher education or competitively employed within one year of leaving high school.
C. Enrolled in higher education or in some other postsecondary education or training program; or competitively employed or in some other employment within one year of leaving high school. (20 U.S.C. 1416(a)(3)(B))

Definitions

Definition of enrolled in higher education: Youth who have been enrolled on a full or part-time basis in a community college (2 year program) or college/university (4 or more year program) for at least one complete term, at anytime in the year since leaving high school.

Enrolled in other post secondary education or training: Youth who have been enrolled on a full-time or part-time basis for at least 1 complete term at any time in the year since leaving high school in an education or training program (e.g. Job Corps, Youth Corps, adult education, workforce development program or vocational technical school which is less than a 2 year program).

Definition of engaged in competitive employment: Youth who have worked for pay at or above minimum wage in a setting with others who are nondisabled for a period of 20 hours a week for at least 90 days at any time in the year since leaving high school. This includes military service.

Definition of engaged in "some other employment": Youth who have worked for pay or have been self employed for a period of at least 90 days at any time in the year since leaving high school. Note: this definition does not specify a minimum number of hours per week or hourly wage.

Definition of Dropped Out: Any student 14 or older that *Dropped Out* of school during the 2009-2010 school year and any students that was reported as *Moved Not Known to be Continuing* should be counted as a *Drop Out*.

Please note: Question #13 of the Demographic Profile asks *Did the student have any work-based learning/structured learning experiences while they were in high school?* Please use the following definition of Structured Learning Experience (SLE) (*N.J.A.C.* 6A:19-1.2, NJDOE) means experiential, supervised educational activities designed to provide students with exposure to the requirements and responsibilities of specific job titles or job groups, and to assist them in gaining employment skills and making career and educational decisions. A structured learning experience may be either paid or unpaid, depending on the type of activities in which the student is involved. All structured learning experiences must adhere to applicable State and Federal child labor laws and other rules of the State Departments of Education and Labor. Structured learning experiences may include, but are not limited to: (1) Apprenticeships; (2) Community service; (3) Cooperative education; (4) Internships; (5) Job shadowing; (6) School-based enterprises; (7) Volunteer activities; (8) Vocational student organizations; and (9) Work Experience Career Exploration Program (WECEP).

The purpose of this protocol is to provide a practical and uniform way for collecting data on post-school outcomes of **adolescents with disabilities, ages 14-21, who left public school during the 2009-2010 school year**. Your assistance in collecting this important information will help in improving programs and services for secondary youth with disabilities. **This protocol is based on the definitions above and consists of two parts. Part I is the *Student Demographic Profile*. These data are important to describe those students from whom the post-school data will be collected. Part II is the *Post-School Survey*. These data are to be gathered one year after the student leaves high school (by September 30, 2010).**

New Jersey Post-School Data Collection Protocol
For Students with Disabilities Exiting During 2009-2010

District staff person**: _____**

Part 1: Student Demographic Profile (Questions #1-14)

Directions:

- **Complete Student Demographic Profile (PART 1) from student records, prior to interview.**
- **Verify match between student name and student ID number.**
- **<u>DO NOT SEPARATE</u> PART I: Student Demographic Profile from PART II: the Post-School Survey Questions.**
- **Remove the Student Name (Question #3) prior to sending the completed survey to NJDOE**
- **Conduct phone or in-person interviews to complete PART II: Post School Survey. (pp. 5-6)**

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1. School District Name: _____

2. School District Code: _____ **(4 digits)**

3. ** Student Name:_____

4. Student's Survey ID: ____ ____ ____ **(3 digits)**

5. Student's date of birth: Month (mm): ____Day (dd): ____Year (yyyy): _____

6. Student's PRIMARY special education disability (*CHECK ONE OPTION*):

_____ (1) Mental Retardation/Cognitive Impairment
_____ (2) Hearing Impairments
_____ (3) Speech or Language impairment
_____ (4) Visual impairments
_____ (5) Emotional disturbance
_____ (6) Orthopedic impairments
_____ (7) Other health impairments
_____ (8) Specific learning disabilities
_____ (9) Deaf/blindness
_____ (10) Multiple disabilities
_____ (11) Autism
_____ (12) Traumatic brain injury

7. Gender (*CHECK ONE OPTION*):

_____ (1) Female
_____ (2) Male

8. Ethnicity in school records (*CHECK ONE OPTION*): Is the student Hispanic or Latino?
_____(1) Yes (A person of Cuban, Mexican, Puerto Rican, South of Central American or Other Spanish culture or origin, regardless of race.)
_____(2) No

9. Race in school records (*CHECK ALL THAT APPLY*)

_____(1) American Indian or Alaska Native
_____ (2) Asian
_____ (3) Black or African American
_____ (4) Native Hawaiian or other Pacific Islander
_____ (5) White

10. Manner in which student exited school *(CHECK ONE OPTION)*

_____ (1) Graduated
_____ (2) Reached maximum age
_____ (3) Dropped out or Moved Not Know to be Continuing

11. What post-school goals are included in this student's IEP for the period immediately following high school? (*CHECK ALL THAT APPLY)*

_____ (1) Attend a postsecondary school, training, or education
_____ (2) Secure employment
_____ (99) No Answer Provided

12. What placement was the student in <u>at the time of graduation or exiting from school</u>? *(CHECK ONE OPTION).*

___ (1) At least 80% or more of the school day in the presence of general education students.

___ (2) Between 40-79% of the school day in the presence of general education students.

___ (3) Less than 40% of the school day in the presence of general education students.

___(4) Public Separate School for more than 50% of the school day (including: Educational Services Commission, Regional Day school, Special Services School District, Jointure Commission, or Public College Operated Program).

___(5) Private Day School for more than 50% of the school day.

___(6) Private Residential.

___(7) Public Residential.

___(8) Home Instruction.

___(9) Correctional Facility.

___(10) Other, specify:_____

13. Did the student have any work-based learning/structured learning experiences while they were in high school?

_____ (1) YES

_____ (2) NO

14. Prior to graduation was the student referred to any adult service agency?

_____ (1) YES

_____ (2) NO **Please check all that apply:**

Agency	Phone	Web Site
❑ NJ Division of Disability Services For Information and Referral Assistance	1-888-285-3036	www.state.nj.us/humanservices/dds
❑ NJ Division of Vocational Rehab. Services	609-292-5987	www.state.nj.us/labor/dvrs/vrsindex.html
❑ NJ Commission on Higher Education	609-292-2955	www.nj.gov/highereducation/sn.htm
❑ NJ Transit Access Link	1-800-955-2321	www.njtransit.com/as_al.shtml
❑ County Paratransit System		www.njtransit.com/as_paratransit.shtml
❑ NJ Comm. for the Blind and Visually Impaired	973-648-3333	www.state.nj.us/humanservices/cbvi
❑ NJ Division of Youth and Family Services	1-800-331-3937	www.nj.gov/dcf/about/divisions/dyfs/index.html
❑ Community Mental Health Agency	1-800-382-6717	www.state.nj.us/humanservices/dmhs/community-services.html
❑ Center for Independent Living	732-571-3703	www.njsilc.org
❑ Social Security Administration	1-800-772-1213	www.ssa.gov/disability
❑ NJ Division of Developmental Disabilities	1-800-832-9173	www.state.nj.us/humanservices/ddd

Part 2: Post-School Data Collection Survey

Student's Survey ID: ____ ____ ____ **(3 digits)**

Directions:

- **These data are to be gathered <u>One Year</u> following the student's exit from high school.**
- **Obtain information via phone or in-person interview**.
- **Record dates and time of attempted contact(s) for Part II of the survey:**

  1. _____ 4. _____
  2. _____ 5. _____
  3. _____ 6. _____
- **Record notes of interest**

POSTSECONDARY SCHOOL

1. At any time since leaving high school, ***have you ever*** been enrolled in any school, job training, or education program?

   __(1) NO ➔ GO TO QUESTION 4
   __(2) YES ➔ GO TO QUESTIONS 2 AND 3
   __(99) No Answer

2. Did you complete an entire term? (Note: "Completing a term" includes completing a quarter, semester, intersession, summer or on-line)

   (1) NO
   (2) YES
   (99) No Answer

3. Tell me about the kind of school or job training program you have been enrolled in?

   (**Directions to <u>Interviewer</u>** – Ask as an "**open ended question**". Clarify, as needed, and then *CHECK ONE OPTION* below:)

__ (1) High school completion document or certificate (Adult Basic Education, GED)
__ (2) Short-term education or employment training program (WIA, Job Corps, Youth Corps etc.)
__ (3) Vocational/Technical School - less than a 2-year program
__ (4) Higher Education – 2 year community college
__ (5) Higher Education – 4 year college/university
__ (88) Other (**Name** the institution/agency and the type of education or training BELOW): **
_____
__ (99) No Answer

Note to Interviewer:
** (Other - 88) If the response does not fit into categories 1-5, or you are unsure how to code the response, check other (88). Then in the space provided below, write (1) the name of the institution or agency from which the student received his or her training and (2) the type of education or training, he or she received.

EMPLOYMENT

4. At any time since leaving high school, *have you ever* worked?

   __(1) NO ➔ **STOP: DATA COLLECTION COMPLETED**
   __(2) YES ➔ GO TO QUESTIONS 5, 6, 7 & 8
   __(99) No Answer

5. Since leaving high school, have you worked for a total of 3 months (about 90 days)? (**Directions to Interviewer**: Tell the respondent that the days do not need to be in a row.)

   __(1) NO
   __(2) YES
   __(99) No Answer

6. Did you work 20 hours or more per week? (**Directions to interviewer**: Ask how many hours a week the person worked and complete (1) OR (2) PLUS (88) below).

   __(1) NO
   __(2) YES
   __(88) Indicate the number of hours worked per week _____
   __(99) No Answer

7. Were you paid at least minimum wage ($7.25 an hour)?

   __(1) NO
   __(2) YES
   __(99) No Answer

8. Tell me about the job you have or have had since leaving high school? (*CHECK ONE OPTION*) (**Directions to <u>Interviewer</u>** – Ask as an "**open ended question**". Clarify, as needed, and then *CHECK ONE OPTION* below:)

___ (1) In a company, business, or service with people with and without disabilities
___ (2) In the military
___ (3) In supported employment (paid work with services and wage support to the employer)
___ (4) Self-employed (specify: _____)
___ (5) In your family's business (e.g., farm, store, catering)
___ (6) In sheltered employment (where most workers have disabilities)
___ (7) Employed while in jail or prison
___ (88) Other (Specify below (1) where the student worked and (2) what the student did: **
_____
___ No Answer (99)

Note to Interviewer:
** (Other - 88) If the response does not fit into categories 1-7, or you are unsure how to code the response, check other (88). Then in the space provided below, write a description of (1) where the student worked and (2) what the student did .

DATA COLLECTION COMPLETED