



New Jersey Motor Vehicle Commission

Trenton, New Jersey 08666-0017

Duplicate Title Requirements for Out Of State Residents

1. Copy of current or expired registration (out of state registration is acceptable).
2. Letter of Certification from the Division of Motor Vehicles stating that the vehicle is registered in your current state of residence but no title was issued. This must be an original letter of certification and it must include the year, make and VIN number. Please note that the registration and Motor Vehicle records must match what our records show as the owner or NO duplicate title will be issued.
3. Pencil tracing or photograph of the vehicle identification number (VIN).
4. We require a notarized statement from the titled owner explaining why the vehicle was registered in one state and titled in another. The statement must also include the reason for applying for a duplicate title in the State of New Jersey and contain the year, make and full vehicle identification number. If for any reason you cannot obtain a pencil tracing or a photograph of the vehicle identification number, please explain the reason why and verify in this statement what the vehicle identification number is on the vehicle.
5. If necessary, we require a lien satisfaction letter. This must be an original document with the year, make and vehicle identification number.
6. Must complete the application for a duplicate certification of ownership OS/SS-52 (R7/09).
7. We require a check or money order in the amount of \$60.00 made payable to the NJMVC.
8. Mail all required documents to:
New Jersey Motor Vehicle Commission
Special Titles Section/Duplicate Titles
PO Box 017
Trenton, NJ 08666-0017

NOTE: The commission policy is to mail the Certificate of Ownership to the owner or lienholder of record. If you are an Owner/Lienholder/Leasing Company requesting that the Certificate of Ownership be mailed elsewhere, please include a self-addressed envelope and a brief explanation.

If you have any questions regarding this procedure, please contact our office at (609) 292-6500 extension 5074.

On the Road to Excellence
www.njmvc.gov

OS/SS-129 (R7/09)

New Jersey is an Equal Opportunity Employer