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TITLE 16. DEPARTMENT OF TRANSPORTATION  
CHAPTER 55. LICENSING OF AERONAUTICAL ACTIVITIES

Authority: N.J.S.A. 6:1-29, 6:1-43, 6:1-44, 27:1A-5 and 27:1A-6

Expires on January 16, 2016

SUBCHAPTER 1. GENERAL PROVISIONS

16:55-1.1 Purpose, scope and applicability

(a) This chapter:

1. Lists and defines those aeronautical activities (also generally known as fixed base operators or airport service operators) required to be licensed in the State of New Jersey;
2. Outlines the procedures for obtaining license(s);
3. Specifies the requirements which licensees must observe;
4. Specifies the liability for failure to observe the requirements; and
5. Describes the procedure for requesting exemption from these rules.

(b) No person offering or rendering aeronautical services, or acting as a Fixed Base Operator as defined in Title 6 of the New Jersey Statutes, whether or not they are required to be licensed under this chapter, is exempted from the requirement to comply with the legitimate rules, regulations, contractual requirements, or other terms of use or access applicable to any licensed aeronautical facility.

16:55-1.2 Applicability

(a) The licensing provisions of this chapter apply to the following aeronautical activities:

1. Aerial advertising;
2. Aerial application;
3. Sport parachute center.

16:55-1.3 Definitions

The following words and terms, when used in this chapter, shall have the following meanings, unless the context clearly indicates otherwise.

"Aeronautical activity" means any of the following services in which any person engages in giving, offering to give, advertising, representing or holding himself out as giving to the public with or without compensation or other reward (unless otherwise indicated):

1. "Aerial advertising": Airborne display of any type of advertising (banner, electric lights, smoke);

2. "Aerial application": Application by aircraft of liquid or solid sprays for the purpose of insect, plant, animal or fungus control, fertilization or seeding;

3. "Sport parachute center": An operation organized by an individual, club or business entity to foster, control, supervise and regulate sport parachuting of person(s) sponsored or trained by said individual, club or business entity.

"Division" means the Division of Aeronautics in the New Jersey Department of Transportation.

"Drop zone" means an area of defined dimensions, on the earth's surface, designated for the landing of sport parachutists.

"Sport parachuting" means the act of descending from an aircraft to the earth's surface by means of a parachute, or similar device, except when such descent is made under emergency conditions for the purpose of saving life.

"Sport parachutist" means anyone engaging in or about to engage in sport parachuting.

#### 16:55-1.4 General requirements for aeronautical licensing

(a) All persons engaged in New Jersey in any one or more of the aeronautical activities listed in N.J.A.C. 16:55-1.3, shall:

1. Submit an application in a form and manner prescribed by the Manager of Aeronautics to the Division of Aeronautics. Applications can be obtained by phone at (609) 530-2900, by mail at New Jersey Department of Transportation, Division of Aeronautics, P.O. Box 610, Trenton, N.J., 08625 or on the Department's website at: [www.nj.gov/transportation/airwater/aviation](http://www.nj.gov/transportation/airwater/aviation);

2. Maintain a principal business office, in New Jersey, with a mailing address in the name to be shown on the license at which adequate and suitable facilities and equipment are available to properly maintain required files and effectively operate the business;

3. As required, be prepared to provide relevant data and information as requested by the Division of Aeronautics at a public hearing or special hearing in regard to their license and operation of the aeronautical activity;

4. Display license(s) at a conspicuous place at the principal business office readily accessible to aeronautical inspectors and the aviation public. If the principal business office is not located at the facility from which the aeronautical activity is being carried out, licensee will retain a copy of the license in his possession while carrying out the aeronautical activity and make it available for inspection to State inspectors, law enforcement personnel and the aviation public, upon request.

#### 16:55-1.5 Specific requirements for licensing

(a) In addition to complying with the general requirements listed in N.J.A.C. 16:55-1.4, all persons engaged in New Jersey in any one or more of the aeronautical activities listed in N.J.A.C. 16:55-1.3, shall comply with the applicable specific requirements listed below. Where any requirement listed below calls for the maintenance of any data or other information, no particular method of recordkeeping is specified. No change in the system of records customarily kept by the person concerned is required, so long as the records supply an adequate basis for examination.

1. Aerial advertising:

i. Own or have arrangements for use of a minimum of one currently Federally certificated and airworthy aircraft equipped for aerial advertising operations;

ii. Provide, when requested, aircraft logbook for inspection containing certified notations of the installation of the particular equipment required for the type of aerial advertising offered. Such equipment and installation shall be FAA approved;

iii. Utilize pilots who are Federally certified as commercial or airline transport pilots and properly rated for the aircraft used;

iv. Provide names, addresses, ratings and certificate numbers of pilots employed in the operation;

v. Insure that only essential crew members are embarked while aircraft are being utilized for aerial advertising (this restriction does not apply to balloons or rigid airships);

vi. Provide copy of current FAA waiver (if applicable);

vii. Maintain records of all aerial advertising flights made, which shall be retained for 12 months. These records shall contain at least the following information:

(1) Aircraft "N" number;

(2) Date of flight;

(3) Takeoff and landing time;

(4) Name of pilot;

(5) Flight coverage area.

viii. For banner towing, submit a sketch with the application for license, of the proposed banner pickup and drop area(s). This sketch must include the regular airport traffic pattern and the banner tow pattern, if different. Written approval by the facility management, the property owner or lessee and the controlling municipal authority must appear on the sketch or by separate letter. Banner towing is only authorized at a licensed aeronautical facility;

ix. Insure that each pilot prior to flying banner towing aircraft is completely briefed and familiar with the approved banner pickup and drop area(s) and patterns.

## 2. Aerial application:

i. Own or have arrangements for use of a minimum of one currently Federally certified and airworthy aircraft equipped for aerial application of sprays, seeds or fertilizer;

ii. Provide aircraft logbook for inspection which contains certificated notations of the particular equipment required for the type of aerial application offered. Such equipment and installation shall be FAA approved;

iii. Utilize pilots who are Federally certified as commercial or airline transport pilots and properly rated for the aircraft used, as required by FAR Part 137;

iv. Provide names, addresses, ratings and certificate numbers of pilots employed in the operation;

v. Insure that only essential crew members are embarked while aircraft are being utilized for aerial application;

vi. As required, provide with application one copy each of FAA waiver, agricultural aircraft operator certificate (FAR, part 137), and New Jersey Department of Environmental Protection certification of pesticide applicators (N.J.A.C. 7:30-3.1);

vii. Maintain record of all aerial application flights which shall be readily available for inspection. File of these logs shall be retained for 12 months. This record shall provide at least the following information:

- (1) Aircraft "N" number;
- (2) Date of flight;
- (3) Name of pilot;
- (4) Location of aerial application by municipality or township;
- (5) Type of material applied.

3. Sport parachute center:

i. No person(s) shall engage in sport parachuting unless under the control and supervision of a fixed base operator licensed and operating in accordance with the procedure and rules contained in this chapter and in compliance with Federal requirements found in 14 CFR Parts 61, 65, 91 and 105. These requirements shall apply to all applicable licensees, any sport parachutist, and any crew member of an aircraft permitting a parachute jump to be made from an aircraft.

ii. All injuries caused by sport parachuting, which require treatment or examination by a physician, or any property damage or injury to persons or property shall immediately be reported via telephone to the Division, during normal working hours, at (609) 530-2900 or the FAA Communication Center at (718) 553-3100, followed by a written report within seven calendar days giving full particulars. All fatalities caused by sport parachuting shall be reported immediately by telephone to the Division at (609) 530-2900 or the New Jersey State Police at (609) 963-6900, giving all details available. A written report giving full particulars shall be submitted within 48 hours.

iii. Drop zones shall be kept clear of all nonessential equipment. No automobiles other than control, first aid and recovery or emergency vehicles are to be in the drop zone unless all jumping has been halted.

iv. Show on the application compliance with all applicable drop zone licensing provisions of N.J.A.C. 16:54;

v. List names, addresses, ratings and/or classification and certificate number(s) of all certified personnel employed in this operation;

vi. Provide suitable ground facilities that will provide:

- (1) Classroom area;
- (2) Storage room for parachutes and personal gear;
- (3) Necessary aircraft mockups;
- (4) Parachute repacking area;
- (5) Briefings and final gear check area;

vii. Maintain records of all parachute jumps made, by dates and classification. Such records shall be readily available for inspection and shall be kept for a minimum of 12 months.

#### 16:55-1.6 Liability

(a) Any license issued pursuant to the provisions set forth in this chapter may be modified, suspended or revoked in the interest of public safety, or as a result of established violations of any of the provisions of Title 6 of the New Jersey Statutes Annotated or any or the provisions of this chapter, and may further subject the violator to the penalty provisions of Title 6, N.J.S.A.

(b) Prior to the suspension or revocation of a license, the licensee shall have the right to request a hearing pursuant to the Administrative Procedure Act, N.J.S.A. 52:14B-1 et seq., and the Uniform Administrative Procedure Rules, N.J.A.C. 1:1.

#### 16:55-1.7 Petitions for exemptions

(a) Any person who believes himself to be adversely affected by any licensing rule of this chapter, and who believes further that exceptional circumstances warrant an exemption from the rule, may petition the Commissioner of Transportation for such exemption.

(b) Such a petition, which must be verified, must be filed in triplicate with the Manager of Aeronautics. The Manager of Aeronautics will forward the petition for exemption along with his recommendations to the Commission of Transportation within 15 working days of receipt of petition. This time for submission may be further extended by the Commissioner of Transportation for good cause.

(c) The Commissioner of Transportation may grant or deny any such petition, and will insure that a notice is sent to the petitioner informing him of the action taken.